

CHILDREN AND YOUNG PEOPLE DIRECTORATE

PERSON SPECIFICATION

POST TITLE: Teaching Assistant Level 4 (Supporting and Delivering Learning)

GRADE: SCP12

	ESSENTIAL	DESIRABLE	METHOD OF ASSESSMENT
Educational Attainment	- NVQ 3 or equivalent qualification or experience in relevant discipline - HLTA status or working towards HLTA status	- Evidence of further training/Development - First Aid qualification	- Application form - Certificates - Interview
Work Experience	- Substantial experience in a support environment relevant to the post - Experience of supervising staff - Experience of planning lessons	Experience of working with Special Needs	- Application form - Interview - References
Knowledge/ Skills/ Aptitudes	- Effective use of ICT to support learning - Use of other technology equipment - PC, video, photocopier etc - In-depth understanding of relevant policies/codes of practice and awareness of relevant legislation - In-depth understanding of national/foundation stage curriculum and other basic learning programmes/strategies - Understanding of child development and learning - Ability to self-evaluate learning needs and actively seek learning opportunities - Ability to relate well to children and adults - Work constructively as part of a team, understanding classroom roles and responsibilities and your own position within these - Excellent numeracy/literacy skills - Training in the relevant learning strategies e.g. literacy		- Interview - References
Disposition	- Ability to relate well to children and adults - Committed to the principals of equality and diversity - Flexible approach to work		- Interview - References
Circumstances			