



PERSON SPECIFICATION

POST TITLE: Supervisory Assistant

GRADE: Real Living Wage

	ESSENTIAL	DESIRABLE	METHOD OF ASSESSMENT
Educational Attainment		Current First Aid qualification	- Application form - Certificates
Work Experience	Experience of working with children in a formal setting on a voluntary or paid basis		- Application form - Interview - References
Knowledge/ Skills/ Aptitudes	- Knowledge and understanding of managing the behaviour of groups of children - Displays commitment to the protection and safeguarding of children - Effective verbal and written communication skills - Knowledge and understanding of child protection and safeguarding issues	- Knowledge and understanding of child development and social interaction - Knowledge of constructive play opportunities	- Interview - References
Disposition	- Able to work well as part of a team - Able to use own initiative - Encourage high standards of pupil behaviour at all times - Able to liaise with parents in a professional manner; observe the boundaries of the role, and respect confidential information - Able to initiate games and activities appropriate to the age of the children - Able to relate to children on their level - Flexible approach to work - Committed to the principles of equality and diversity	- Recognise behaviour giving cause for concern, and inform teaching staff - Able to teach play activities - Able to examine systems critically, and suggest ways of improving efficiency	- Interview - References

Circumstances	Enhanced clearance from the Disclosure and Barring Service		DBS check
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