

Information for Parents and Pupils – Planning for Potential reopening of School for Reception, Years 1 and 6

We have prepared this document in the event that our Governors decide it is safe for our school to reopen to Reception, Years 1 and 6 pupils in their meeting on Wednesday, 10 June 2020.

St Matthew's Primary School wishes to assure you that every measure possible will be put in place to ensure the safety and well-being of both pupils and staff.

Why are we planning for a potential reopening?

As a school we have been requested to reopen for pupils in Reception, Years 1 and 6 in order to complement our provision of online Home Learning via Google Classroom. The online Home Learning will continue for all year groups.

The school has been open providing childcare for children of keyworkers when required.

The wider opening of school for Reception class, Year 1 and Year 6 is based upon in-depth risk assessments.

How we will make school safe

Bubbles:

- School will be divided into a number of 'bubbles'.
- The bubble structure will help to reduce the number of people that pupils and staff are with, helping to keep them safe.
- Each bubble will work in a small section of the school. They will have their own entrance and exit, handwashing stations, toilets and classrooms. Within each bubble, pupils will work in small classes, of no more than ten students.

Hygiene and cleanliness

- We will have additional hand sanitiser stations at the entrance and exit to the building.
- Classrooms, toilets and doors will be cleaned after each session and at the end of the day.
- Classrooms will be provided with tissues, paper towels, hand sanitiser and PPE for staff should the need arise.
- Bins in all areas will be regularly emptied.
- Classroom doors and windows will always be open to aid ventilation.

Travel to and from school

- If possible, we are asking pupils to walk or cycle to school.
- They must only walk to school with members of their household.
- If they see friends on their way, please maintain social distancing.
- If they are traveling in a car with people, including other pupils, they should only travel with members of their own household.
- When using public transport, pupils should wear face masks/covering and should minimise the surfaces they touch.
- Pupils should not travel in groups to school.
- Pupils should not congregate outside of school ahead of official opening times.

Entrance to school

- Reception Class gather on infant playground with one parent only, keeping a social distance of 2m from others, between 8.50 am and 9.00 am
- Year 1 gather on infant playground with one parent only, keeping a social distance of 2m from others, between 8.50 am and 9.00 am
- Year 6 gather on junior playground with one parent only, keeping a social distance of 2m from others, between 8.50 am and 9.00 am
- Children will be directed by their teacher when they can enter the building.
- Pupils will wash hands on entrance into building at their allocated hygiene stations.
- 2 m markings in school corridors will aid social distancing.
- Clear signs to remind students about hygiene and social distancing will be visible throughout the school.

<p><u>Social distancing – in the classroom</u></p> <ul style="list-style-type: none"> - All classrooms will look different to usual. There will be fewer desks and fewer pupils. - Pupils will sit at their own table/desk/working area. - School will provide all equipment required. - Pupils will be encouraged to maintain the 2 metres distance at all times. - Pupils will be directed by the teacher about movement around the classroom and between activity areas. - Pupils will remain in their class bubble throughout the day with their class teacher and a teaching assistant. 	<p><u>Meals and water bottles in School</u></p> <p>Pupils will be provided with a sandwich lunch on the day(s) they are in school, through South Tyneside Catering Team – initially there will be no charge.</p> <p>Pupils will not be able to bring in any food or snacks from home on their days in school. Please bring in a full water bottle from home at the start of the day.</p> <p>Water bottles must be taken home at the end of each day.</p> <p>Families eligible for Free School Meal vouchers will still receive them up to the end of term.</p>
<p><u>Use of toilets</u></p> <ul style="list-style-type: none"> - Pupils will be supervised by an adult when they use the washroom areas. - Pupils must follow all instructions when moving around the parts of the school accessible to their bubble. - Pupils will wash hands before using the toilet. - They will wash hands after using the toilet. - Pupils will use 2 m distancing while moving in washrooms and will enter on at a time. 	<p><u>Moving around school</u></p> <p>When moving around the school, pupils will be asked to:</p> <ul style="list-style-type: none"> - Follow staff instructions and leave classroom under adult supervision. - Use 2 m corridor floor markings at all times. - Wash hands when instructed. - Follow social distancing rules.
<p><u>Equipment</u></p> <ul style="list-style-type: none"> - Equipment will not be shared. - Desks will be equipped with everything pupils need for the day in order to access all activities. - Equipment will be placed in the pupil's tray and remain on the desk at all times. - Classrooms will be equipped with tissues and waste disposal bins. - Pupils should bring their own water bottles, filled at home, to school. - Hand sanitiser is available in every classroom. - Mobile phones are not allowed in school. 	<p><u>Uniform</u></p> <p>Please ensure your child has all day sunscreen applied in the morning and brings in a sun hat/cap to wear outside.</p> <ul style="list-style-type: none"> - Pupils will be asked to wear comfortable clothing (not school uniform) which is easily washable. - Pupils may wear training shoes as they will be participating in some physical activity/games during the day. - Pupils must wear a clean set of clothing each day. - Jewellery is not permitted in school, except a wrist watch (no SMART watches or Fitbits). -
<p><u>First Aid</u></p> <ul style="list-style-type: none"> - Each bubble will have a designated first aider. - If pupils feel unwell, they need to let their teacher know immediately. - The teacher will follow the appropriate protocol to isolate the pupil in order to reduce risk to others. - Separate isolation room is designated and equipped, in the event of a member of the school falling ill. - Pupils falling ill during the school day will need to be collected by their parents immediately. 	<p><u>End of School day 3.20pm prompt</u></p> <p>Pupils will be expected to:</p> <ul style="list-style-type: none"> - Follow staff instructions and leave room when directed. - A parent or responsible adult collecting their child should wait in the Playground (infant or junior where appropriate) where it will be easier to social distance. Please do not wait on the paths to the playgrounds as this will impact on the ability to keep a social distance. - Use 2 m floor markings in the corridors at all times. - Wash hands before exiting the building. - Leave the school site straight away. Do not stay at the school exit waiting for friends. - Pupils should not travel in groups from school. - Pupils and their families should not congregate

<p><u>Behaviour expectations</u> These are exactly the same as usual, here are some reminders:</p> <ul style="list-style-type: none">- Be respectful of each other and all staff.- Follow instructions as soon as you are asked to do so.- If you feel worried or have any questions, tell a teacher and we will help you.	<p>outside of school with other families.</p> <p><u>Attendance</u> If you have notified us that your child will be attending school and they do not arrive, we will contact you as usual. If pupils have any of the following symptoms, they must stay at home and you should contact school to let us know:</p> <ul style="list-style-type: none">- Cough- Shortness of breath or breathing difficulty- Fever or chills- Muscle pain- Sore throat- New loss of taste or smell
<p><u>Ongoing support</u> Teachers will continue to use Google Classroom to assist with Home Learning and liaise with pupils and parents.</p>	
<p><u>Visitors to School</u> School will be closed to all external visitors, other than the emergency services, social workers and maintenance contractors if required for urgent repairs.</p> <p>Parents cannot enter the school building. If you need to speak to a member of staff, please telephone 0191 4898355 or email office@stmatthewsjarrow.co.uk.</p>	
<p><u>Safeguarding</u> If you have any safeguarding concerns, please contact Martin Humble, Headteacher on 0191 4898355 or email: mhumble@stmatthewsjarrow.co.uk</p>	